**Wisconsin PTA**

**Nomination Papers for Members Running from the Floor for an Officer Position**

**Letters of Intent to run from the floor for an elected officer position must be received by the Wisconsin PTA President 30 days before the convention (midnight March 27, 2017)**

**LETTER OF INTENT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Name | |  | | | | | | | | | | | | | | | | |
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| Address | | |  | | | | | | | | | | | | | | | |
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| City |  | | | | | | | | | | State |  | | | | ZIP |  | |
|  | | | | | | | |  | |  |  |  | |  | |  | |  |
| Telephone: | | | | Home | | | | | **(     )** | | | Cell |  | | | | | |
|  | | | | | | | |  | |  |  |  | |  | |  | |  |
| E-mail | | |  | | | | | | | | | | | | | | | |
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| Company Name | | | | | |  | | | | | | | | | | | | |
|  | | | | | | | |  | |  |  |  | | |  |  | |  |
| Work Title | | | |  | | | | | | | | Work E-mail | | |  | | | |
|  | | | | | | |  | | |  |  |  | | |  |  | |  |
| Company Address | | | | | | |  | | | | | | | | | | | |
|  | | | | | | |  | | |  |  |  | | |  |  | |  |
| City | |  | | | | | | | | | State |  | | | | ZIP |  | |
|  | | | | | | |  | | |  |  |  |  | | |  | |  |
| Telephone: | | | | Work | | | | |  | | | Fax | **(     )** | | | | | |
|  | | | | |  | | | | | | | | | | | | | |

I am running from the floor for the following position

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  | President-Elect |
|  |  |  | Vice President |
|  |  |  | Secretary |
|  |  |  | Treasurer |
|  |  |  |  |

Have you had an opportunity to work with your council, state PTA leadership or another state organization?

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Please indicate the number of years of experience you have, either on the Wisconsin PTA Board of Directors and/or years in other roles in PTA.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please include a one-page cover letter sharing your reasons for wishing to be considered for the position(s) you have indicated, as well as skills and expertise you would bring to the position(s).**

**PROFESSIONAL/PERSONAL REFERENCES**

List three (3) references that can attest to your qualifications, skills, and attributes, as well as your capacity to serve in the position(s) for which you have applied. Whenever possible, include both an e-mail address and **preferred** telephone numbers to aid in scheduling interviews. **References may or may not be contacted**.

**Reference #1:**

**Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name:**

**Address:**

**City: State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work: \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reference #2:**

**Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name:**

**Address:**

**City: State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work: \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Reference #3:**

**Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name:**

**Address:**

**City: State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Telephone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work: \_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE OF AGREEMENT AND SUBMISSION FORM**

**PTA Vision**: *Every child’s potential is a reality.*

**PTA Mission**: *To make every child’s potential a reality by engaging and empowering families and communities to advocate for all children.*

**PTA Values**

**Collaboration:** We will work in partnership with a wide array of individuals and organizations to broaden and enhance our ability to serve and advocate for all children and families.

**Commitment:** We are dedicated to children’s educational success, health, and well-being through strong family and community engagement, while remaining accountable to the principles upon which our association was founded.

**Diversity:** We acknowledge the potential of everyone without regard, including but not limited to: age, culture, economic status, educational background, ethnicity, gender, geographic location, legal status, marital status, mental ability, national origin, organizational position, parental status, physical ability, political philosophy, race, religion, sexual orientation, and work experience.

**Respect:** We value the individual contributions of members, employees, volunteers, and partners as we work collaboratively to achieve our association’s goals.

**Accountability:** All members, employees, volunteers, and partners have a shared responsibility to align their efforts toward the achievement of our association’s strategic initiatives.

**PTA Strategic Initiatives**

1. We will build a comprehensive research development platform

2. We will implement a focused, research based, public policy and advocacy plan

3. We will grow and steward our resources.

4. We will enhance the internal and external awareness of the association

5. We will enhance organizational efficiency and effectiveness

6. We will recruit, train, and support effective leaders

7. We will diversify our membership, and engage and serve communities

**The Purposes of the PTA**

* To promote the welfare of children and youth in home, school, community, and place of worship.
* To raise the standards of home life.
* To secure adequate laws for the care and protection of children and youth.
* To bring into closer relation the home and the school, so that parents and teachers may cooperate intelligently in the education of children and youth.
* To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social, and spiritual education.

**Signature of Agreement.** Your signature acknowledges that you have reviewed and agree with PTA’s vision, mission, values, strategic initiatives, and purposes and you are currently a PTA member.

|  |  |  |  |
| --- | --- | --- | --- |
| I am a member of (local unit name) | | PTA/PTSA Unit# |  |
| City |  | State |  |
| Signature |  | Date Signed |  |

**SYNOPSIS OF DUTIES OF THE AFOREMENTIONED POSITIONS**

**President Elect**: Succeeds current president, performs duties of president in president’s absence, acts as an aid to the president, on Executive Committee, member of Legislative, Joan Dykstra Friend of Education & Site Selection Committees, Director of Leadership Commission and Region Advisors

**Vice President**: On Executive Committee, Director of Education and Health & Welfare Commissions, Chair of Policy & Procedure, Resolutions and Site Selection Committees

**Secretary**: On Executive Committee. Keep an accurate account of all meetings; be prepared to read the records of any previous meetings; file all records; assist with Parliamentary Procedure.

**Treasurer**: On Executive Committee. Maintain a full account of the funds of the WI PTA; cause to be kept a full and accurate account of the receipts and disbursements in books belonging to the WI PTA; Render a written statement to the board of directors at each meeting; present an annual report of the financial condition of the organization; prepare or cause to be prepared an annual report for audit,

**Checklist of Required Documents**

X One page cover letter sharing your reasons for running from the floor for the position(s) you have indicated, as well as the skills and expertise you would bring to the positions(s). (Cover letter cannot exceed one side of an 8-1/2” x 11” single sheet of paper, in no smaller than 12-point type, single-spaced.)

X Letter of Intent form

X Professional/Personal References form

X Signature of Agreement and Submission form

X Resume or bio (Resume cannot exceed one side of an 8-1/2" x 11" sheet of paper, in no smaller than 12-point type, single-spaced.)

X Photo *(the preferred format is JPEG)*

***Please be sure to sign the signature of agreement and submission form.***

**E-mail** all materials to the Wisconsin PTA president, antonpta@yahoo.com **Subject: 2017-19 LOI, by midnight March 27, 2017**. Mail a hard copy to the Wisconsin PTA office, 4797 Hayes Road, Suite 102, Madison, Wi 53704. Hard copies must be in the office on March 28. No faxes will be accepted.

The Wisconsin PTA president will acknowledge the receipt of all Letters of Intent.